

CATAWISSA BOROUGH COUNCIL MEETING  
MONDAY, SEPTEMBER 10, 2012  
6:30 P.M. AT 307 MAIN ST., CATAWISSA, PA 17820

CALL TO ORDER:

- The meeting was called to order by Council President Scott Keefer.
- The pledge of allegiance was recited.

ROLL CALL:

- Present were: Scott Keefer, Barb Reese, Linda Kashner, Gary Steinruck, Joe Benware, Forest McClintock, Tim Benner, Borough Manager Chris Moonis, Mayor Achy and Attorney Anthony McDonald.

Council President Scott Keefer announced that there will be an executive session following the regular council meeting to discuss personnel matters.

READING OF MINUTES:

- Barb Reese made the motion to dispense with the reading of and approve the minutes of the previous months meeting. Joe Benware seconded the motion. All aye.

GUESTS TO BE HEARD:

- Barry Krum complained about right wheel to curb law.
- Harold Kitchen complained about a car parking halfway on the sidewalk at the Citgo Station.

CODE ENFORCEMENT REPORT:

- Code Enforcement Officer James Haney reported that the building project on S. Third St. is being reviewed.

CORRESPONDENCE:

- Request from the Halloween Parade Committee for donations.
- Request from Sun Home and Hospice for donations.
- PSAB fall conference

WATER:

- Water Authority Superintendant Cindy Bachman reported that the authority will be flushing hydrants on Monday, October 1, 2012.

#### BOROUGH MANAGER REPORT:

- Borough Manager Chris Moonis updated council of the amounts received from FEMA/PEMA regarding 2011 flood. Amounts received so far are: \$38,739.31 for cost of cleanup, dumpsters and police and employee overtime. \$19,526.23 for the reconstruction of Creek Rd. \$63,786.57 for the cost of renting an emergency generator at the sewer plant. \$46,054.44 to help with the relocation and reconstruction of the electric system at the sewer plant. Totaling \$168,106.55. More money will be coming for sewer plant repairs.
- Chris has proposals for the reconstruction of Creek Rd.
- Chris reported on the employee activities during the month of August.
- Chris and Scott Keefer would like council to agree to a date to have a formal ceremony to honor those police officers that have performed their duties above and beyond the normal job.
- The Manager recommended a fourth recycling dumpster at a \$150 cost per month with signage stating the recycling is for Catawissa Borough residents only and trying to police the area a little more frequently.
- The independent auditors report is available to each councilmember for review. There are no findings.

#### FINANCE & UTILITIES:

- Committee Chairperson Linda Kashner reported that 77 sewer late notices and 132 electric late notices were sent this month. Last month 2 meters were removed for non payment one has been reinstalled.
- The committee has submitted the required forms to Chamber Choice Medical and are waiting for a quote for medical insurance.

#### POLICE:

- Police Chief Anthony Kopitsky reported: During the month of August the department responded to 170 incidents as recorded by county communications.
- The 2003 Crown Vic will need a new air conditioning part. Chief decided not to have this repaired at this time due to the ending of the air conditioning season.
- The officers have qualified for the shot gun certification.
- Officer Gallie is continuing her training.
- DEA Drug Take Back is September 29<sup>th</sup> from 10-1
- Chief Kopitsky needs a letter regarding the closing of the state routes for the Halloween Parade.

#### PUBLIC SAFETY:

- Committee Chairman Forest McClintock had nothing new to report at this time.

MAYOR:

- Mayor Achy reported that the pedestrian walk signs will be delivered this week.
- When the borough receives the speed sign the workers will assess the repairs needed.
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PARKS & RECREATION:

- Committee Co-Chairperson Barb Reese reported that Sr. Day will be held on Saturday, September 15, 2012 at the Town Park. Help will be needed from all council members if possible.
- The National Historic Society states that all Quaker Meeting House property is listed in the register. The committee and the Historic Society is working on the wording of the document to make the register more clear.

ECONOMIC & COMMUNITY DEVELOPMENT:

- Committee Chairperson Barb Reese reported that the Main Street Task Force met in August and she is awaiting a report.

PROPERTY/BUILDING MAINTENANCE CHAIRMAN:

- Committee Chairman Gary Steinruck reported that the repairs to the roof at the Sr. Center will begin this week. Some of the windows will need to be looked at because some of the windows that have been boarded up are stained glass and look intact.
- Chris and Gary have a meeting with Peter's Consultant regarding plans for the Center.

PERSONNEL/ADMINISTRATION CHAIRMAN:

- Committee Chairman Scott Keefer reported that the part-time employee (Neil Clossen) has resigned.
- Gary Steinruck made the motion to accept the resignation of Neil Clossen. Linda Kashner seconded the motion. All aye.

NEW BUSINESS:

- Forest McClintock made the motion to discuss the MMO for non-uniform and uniform employees. Tim Benner seconded the motion.
- Barb Reese made the motion to accept the MMO for the Police Pension Plan at the minimum amount of \$16,575 not to exceed \$23,912.00. Linda Kashner seconded the motion. All aye.
- Forest McClintock made the motion to accept the MMO for the Non uniform pension at the minimum amount of \$36,657.00 not to exceed \$47,888.00. All aye.

- Forest McClintock made the motion to register Barb and Linda for the PSAB Fall Conference at a cost of \$250 each. Scott Keefer seconded the motion. All aye, Barb and Linda abstained.
- Linda Kashner made the motion to direct the solicitor to draft and advertise an Ordinance to prohibit/limit household pets in Catawissa Borough parks by amending the Code of Ordinance, Chapter 2 Part 1, keeping of certain animals. Forest McClintock seconded the motion. Forest questioned the need for this ordinance. Signage is not enforceable by the police. An ordinance must be in place to be cited, according to Attorney McDonald.
- Forest McClintock made the motion to table until council can discuss the wording of the ordinance. Gary Steinruck seconded the motion. All aye.
- Barb Reese made the motion to adopt an Ordinance vacating Baker Avenue for its entire length from Creek Road to East Cemetery Street. Linda Kashner seconded the motion. 2012-03. Roll Call Vote: Tim Benner yes, Forest McClintock yes, Joe Benware yes, Gary Steinruck yes Linda Kashner yes Barb Reese yes, Scott Keefer yes.
- Forest McClintock made the motion to adopt a 457 Deferred Compensation Program provided by ICMA-RC to provide a tax deferred benefit to the Borough Manager. Scott Keefer seconded the motion. This program is for Management Only. All aye.
- Scott Keefer made the motion to table the smoking in all Borough owned facilities. Forest McClintock seconded the motion. All aye. Buildings and Personnel committee will look into this.
- Barb Reese made the motion to purchase an 8 hour automatic Composite Sampler for use at the Catawissa Wastewater Treatment Plant at a cost of \$ 4,904.13 with fees totaling at \$5173.13 from HACH c/o JLB Systems. This unit is recommended by DEP. Chris explained that this is a very good price for this unit. Forest McClintock seconded the motion. All aye.
- Linda Kashner made the motion to donate \$2,000 to the Halloween Parade. Gary Steinruck seconded the motion. All aye.
- Barb Reese made the motion to direct Chris Moonis to draft a letter for the police regarding the parade route for Penn Dot. Joe Benware seconded the motion. All aye,
- Barb Reese made the motion to add a dumpster for recycling at an additional \$150. Scott Keefer seconded the motion. Signage will be posted. All aye.
- Linda Kashner made the motion to discuss the quote from Don Bower at \$11,371.20 to repair Creek Rd. Funds for this have been paid for by FEMA/PEMA as stated earlier in the meeting. Barb Reese seconded the motion. Bids were: RC Young-\$16442.04, Don Bower-\$11,371.20, Sokol-\$16,494.24, and Eastern Industries-\$17,928.00.
- Barb Reese made the motion to accept the quote from Don Bower in the amount of \$11,371.20 for the repair of Creek Rd. Gary Steinruck seconded the motion. All aye.
- The request for donations from Sun Home Health and Hospice died for lack of motion.

FINANCE:

- Linda Kashner made the motion to accept the payment of bills as written. Tim Benner seconded the motion. All aye.

GUESTS TO BE HEARD:

- Barry Krum asked about a building at the end of Baker Ave.
- Barry Krum asked about the NO TRESSPASSING signs on Creek Rd. Council explained that the reason they were place there is to deter kids from jumping off the trestle.
- Barry Krum complained about the shirt factory on S. Third St.
- Sharon Krum stated the fence at 525 E. Main St. impedes vision when turning left out of Balshi Ave.
- Doug Krum asked if there was a decision made about the grievance. Chris Moonis announced that the Borough won the decision.
- Harold Kitchen would like Heaps informed about quite time during 9 p.m. to 7:00 a.m. Also: When the CVS truck unloads the truck is in the middle of the road.
- Harold asked if the hedge could be cut down to 3 feet.

ADJOURNMENT:

- Forest McClintock made the motion to adjourn. Joe Benware seconded the motion. All aye.

MEETING ADJOURNED

Submitted by:

Kimberly Rhoades

Secretary