

CATAWISSA BOROUGH COUNCIL MEETING
MONDAY February 10, 2020

CALL TO ORDER:

- The meeting was called to order by Council President, Doug Krum.
- The pledge of allegiance was recited.

ROLL CALL:

- Present were: Doug Krum, AJ McKenney, Roy Klinger, Janel Patel, Gina Trapani, Victoria Waugh, Borough Manager Larry Kopp, Mayor Todd Burke, Attorney Anthony McDonald. Absent: Corey Yule

READING OF MINUTES:

- A motion was made by Victoria Waugh, 2nd by AJ McKenney to dispense reading of and approve minutes of the previous month's meeting. All Aye

GUESTS TO BE HEARD:

- Guest Jason Fitzgerald reviewed the Catawissa Comprehensive Economic Development Strategy Plan.
- Guest Cindy Edwards mentioned there is a railroad right down the street. Jason Fitzgerald offered to work with the owner of the property on grants to develop the property.
- Guest Sue Helwig commended the Council for getting everyone working together on the plan. Ms. Helwig made some comments and asked Mr. Fitzgerald some questions regarding the Economic Development survey and of the Comprehensive Strategy Plan.
- Council President Doug Krum asked Mr. Fitzgerald how many of the towns that he works with have rental ordinances. Mr. Fitzgerald listed a few and stated he could get a list of municipalities together for the Borough.
- Guest Andy Williams asked which website the Comprehensive Economic Development Strategy Plan would be on. Mr. Williams was told the Borough's website and Penn Strategies website www.pennstrategiespa.com.
- A motion was made by Roy Klinger, 2nd by Victoria Waugh to approve the Economic Development Strategy Plan for the Borough of Catawissa. All Aye
- Council President Doug Krum gave an apology to Councilwoman Victoria Waugh for allowing Ms. Waugh taking the brunt of the meeting on Feb 5, 2020. President Krum also explained the Rental Ordinance is not on this evenings agenda and Council will not be taking any comments regarding the ordinance until the 2nd Guest to be Heard section of the meeting. Mr. Krum said no one will be talking over each other and everyone has 3 minutes to speak.
- Attorney Anthony McDonald explained the first Guest to be Heard is to speak on agenda topics and the 2nd Guest to be Heard is for a catch all. Everyone gets 3 minutes. That is a 3 minute total not 3 minutes in the First Guest to be heard and 3 minutes in the 2nd Guest to be Heard.
- Guest Sue Helwig asked Attorney McDonald if Council President Doug Krum could keep people from talking or remove people from the meeting. Attorney McDonald explained what is and what is not allowed under the Sunshine Act.

CORRESPONDENCE:

- Borough Secretary Connie Cole had nothing to report.
- Ms. Cole asked the audience to please state their name before speaking for the meeting minutes.

MAYOR:

- Mayor Todd Burke stated he is taking his position seriously and shared his involvement with the Police Department so far.
- Mayor Burke stated a certain female officer is a real go getter and an asset to the department.

MANAGER'S REPORT:

- Borough Manager Larry Kopp reported the following:
- Water Quality Permit Package has been sent to DEP. David Waters, Project Manager, is working with Penn Strategies to develop a grant proposal for funding. Cost for the project is estimated at \$165,500.
- April 1, 2020 European Blues Singer/ Songwriter Claude Bourbon will perform at the Catawissa Community Center.
- Mr. Kopp met with Ann Yost from YSM Landscape Architects; Stephen Hemler from General Recreation; and telephonically, Jason Fitzgerald from Penn Strategies to discuss strategies for developing Eyer Park. Grant Funds will be used to develop a master plan for the park. Ann Yost will work to develop a proposal for the Borough.
- A tentative list of performers has been assembled for the Summer Concert Series. Julia Hoffman from Danville's Knack Creative Studio will be providing crafts for the children and food trucks will be available for the concert attendees.
- Farmers Market will be taking place in June 2020. Potential vendors have been identified and a promotional mailing will go out within a week.
- The Borough is looking for volunteers to help clean up the river front at Eyer Park. This will take place March 28th with a rain date of April 4th. The heavy work and cutting up of fallen trees will be done by the Borough Workers. The volunteers will be cleaning up the underbrush.
- The Borough is looking to start a Community Garden at 114 Main Street. If anyone is interested please contact the Borough Manger or the Borough Office.
- Councilman Roy Klinger stated that he has someone that can volunteer their time if materials are provided for the T-Tag Dump truck issue on the manager's report. Councilman Klinger stated he would get with Manager Kopp at a later time to discuss this issue.

WATER:

- Water Authority Superintendent Cindy Bachman stated if the projects or plans need water the Water Authority needs to know well in advance.

CODE ENFORCEMENT REPORT:

- Council President Doug Krum read the code enforcement report.

POLICE:

- Police Chief Joshua Laidacker read his monthly report which stated the following:
- During the month of January 2020, the department responded to (241) calls for service.
- Winter tires were added to both patrol vehicles.
- The department is using donation money to purchase equipment for another office space for the new officer.
- We are requesting to add a closet area to store equipment from around the office.
- Due to space issues, the department would request that the Borough examine the cost of adding an emergency exit to the second floor, so that the second floor can be used.

- Officer McNelis has completed her training. She has been added to the schedule to cover her own shifts. Chief Laidacker stated Officer McNelis is doing an excellent job and the department is glad to have her.
- Officer Gallie gave her resignation Friday February 7th. Chief Laidacker asked Council to accepted Officer Gallie's resignation effective February 21, 2020 and to consider advertising to fill her position.
- Officers McNelis and Kistner will be attending both Vehicle Inspection and Search and Seizure in February.
- A motion was made by AJ McKenney, 2nd by Gina Trapani to approve the resignation of Officer Gallie. All Aye
- A motion was made by Victoria Waugh, 2nd by AJ McKenney to advertise for a Full-Time Officer. All Aye

PUBLIC SAFETY:

- Committee Chairperson Doug Krum reported no meeting was held last month.

UTILITIES:

- Committee Chairperson Roy Klinger read the totals for outstanding utility accounts.
- A motion was made by Roy Klinger, 2nd by Victoria Waugh to approve Resolution 2020-02 concerning the acquisition of additional power sales resources in AMP Pennsylvania R.I.C.E. Peak Shaving Project. All Aye

PARKS & RECREATION/ECONOMIC DEVELOPMENT:

- A motion was made by AJ McKenney, 2nd by Gina Trapani to approve purchasing up to \$1000 worth of plants/flowers from the Columbia County Conservation District sale for use in the Borough Parks.

PROPERTY & BUILDING MAINTENANCE:

- A motion was made by Roy Klinger, 2nd by Janel Patel to approve building a supply closet in the Police Station at a cost of \$1,500. All Aye
- Council President Doug Krum asked for a motion to approve installing a sink in the Community Center at a cost of \$1,200. No motion was made.
- A motion was made by Roy Klinger, 2nd by AJ McKenney to approve listing the sale of the Borough's Mobile Dewatering Unit with PA State Boroughs and on www.municibid.com. Councilman Roy Klinger suggested to advertise the equipment as a Separation Press. All Aye
- A motion was made by Victoria Waugh, 2nd by Janel Patel to approve a No Parking space in front of 126 N. 3rd Street. After a brief discussion, Victoria Waugh and Janel Patel rescinded their vote. A motion was made by Victoria Waugh, 2nd by Janel Patel to table this matter for other options to be looked into. All Aye

FINANCE & ADMINISTRATION:

- Committee Chairperson Doug Krum read the account balances.
- A motion was made by Roy Klinger, 2nd by Gina Trapani to approve advertising for bids for the repaving project on S. 3rd Street. All Aye
- A motion was made by Roy Klinger, 2nd by AJ McKenney to approve hiring Larson Design to develop a cost estimate for a streetscaping project on Main Street using the Eyer Fund. A brief discussion about the cost of the cost estimate, Roy Klinger and AJ McKenney rescinded their vote. A motion was made by Roy Klinger, 2nd by AJ McKenney to table this matter to get other bids on cost estimates. All Aye

- A motion was made by Roy Klinger, 2nd by Gina Trapani to approve the opening of Bids for the Culvert Replacement Project. All Aye
Council President Doug Krum opened and read base bids of the attached bids. See attachment A1. After bids were opened Attorney Anthony McDonald recommended all the bids are tabled and go back to Larson Design to compare bids so apples to apples are compared and not apples to oranges. A motion was made by Roy Klinger, 2nd by Victoria Waugh to table the bids until Larson Design can look at all the bids. All Aye
- Guest Franny Greenland with Greenland Construction, Inc. asked Council if they will be contacting bidders to let them know the bids have been tabled. Borough Manager Larry Kopp stated yes, he will do that.

PERSONNEL COMMITTEE:

- A motion was made by Victoria Waugh, 2nd by Gina Trapani to approve advertising for a Part-time Code Enforcement Officer for 16 hours/week. All Aye
- A motion was made by Roy Klinger, 2nd by AJ McKenney to approve advertising for a Part-Time Streets Department employee for the 2020 Summer Season. All Aye
- A motion was made by Roy Klinger, 2nd by Gina Trapani to approve a \$1.00/hour pay increase for Crystal Stoker to \$20.16. All Aye
- A motion was made by Roy Klinger, 2nd by AJ McKenney to approve Borough Manager Larry Kopp to take part in the Read Across America on March 14th. All Aye

UNFINISHED BUSINESS:

- A motion was made by Roy Klinger, 2nd by Victoria Waugh to approve an additional increased cost of \$589 (\$9,00 approved, cost is \$9,589. \$11,000 was budgeted as part of 2019 Capital Fund Budget) for a spreader from Bradco. All Aye

NEW BUSINESS:

- A motion was made by Gina Trapani, 2nd by Janel Patel to approve Resolution 2020-03 regarding a Banner Permit. All Aye
- A motion was made by Roy Klinger, 2nd by Victoria Waugh to approve the increased coverage premiums for insurance coverage of the Wastewater Treatment Plant Generator & Control Buildings. All Aye
- A motion was made by Roy Klinger, 2nd by Gina Trapani to approve non-emergency activities of Catawissa Hose Company in 2020. All Aye
- A motion was made by Roy Klinger, 2nd by AJ McKenney to approve sending Chase Petty to Transformer School, March 31st to April 2nd, 2020, in Sussex, NJ at a cost of \$2100 plus lodging, \$200 food allowance & mileage. All Aye

FINANCE PAYMENT OF BILLS

- A motion was made by Roy Klinger, 2nd by AJ McKenney to accept bills as written and any other that may arise before the next council meeting. All Aye

GUESTS TO BE HEARD

- Guest Kay Nazarchyk landlord for 359-361 Fisher Avenue thanked the council for letting the landlords have some say and being a part of the ordinance. Ms. Nazarchyk requested Council drop the Rental Ordinance and feels it would be good to move the Borough forward.
- Guest Nicole Slusser a landlord asked Council for their feedback on the Landlord's proposal. Council President Doug Krum stated they have no feedback right now.

- Guest Sue Helwig thanked Borough Manager Larry Kopp for explanations he gave on agenda items. Ms. Helwig questioned when they can respond to items on the agenda if they don't get to see it before the meeting. Manager Larry Kopp stated the agenda is on the website Thursday or Friday before the meeting. Ms. Helwig asked about a Code Enforcement Officer being Licensed. Attorney McDonald explained the difference between Code Enforcement and UCC.
- Guest Alicia Hollingshead stated back in the day where the Opera House is. It was named a Square, the Square was dedicated to Benjamin Hollingshead and a plaque was supposed to be put up. Ms. Hollingshead was asking if the plaque can be done before her grandmother passes away. Borough Manager Larry Kopp stated he can definitely look into it.

ADJOURNMENT:

- A motion was made by Roy Klinger, 2nd by Victoria Waugh to adjourn. All Aye

MEETING ADJOURNED

Submitted by:
Connie M. Cole

Borough Secretary

Attachment — A1

Catawissa Borough - Culvert Project Bid Sheet

Contractor Name	Address	City	State	Zip	Bid
Dave Gutelius Excavating, Inc.	291 N. Eighth Street	Mifflinburg	PA	17844	111,221.00
Doli Construction Corporation	120 Independence Lane	Chalfont	PA	18914	181,365.00
Don E. Bower, Inc.	1206 Salem Blvd	Berwick	PA	18603	130,974.80
Earthwork Services LLC	759 Continental Blvd	Danville	PA	17821	177,983.34
Fairchild Brothers, Inc.	P.O. Box 198	Winfield	PA	17889	155,263.80
Glenn O. Hawbaker, Inc.	2801 Canfield Lane	Montoursville	PA	17754	299,545.00
Greenland Construction, Inc.	P.O. Box 287	Clearfield	PA	16830	181,081.00
Harger Utility Contractors	108 W. Clinton St.	Lock Haven	PA	17745	165,350.00
HRI, Inc.	81 Fitness Drive, Suite 1	Muncy	PA	17756	185,105.50
Insinger Excavating	11099 Route 220	Dushore	PA	18614	150,291.27
Jay Fulkrad & Sons, Inc.	2736 Free Spring Church Rd.	McAlisterville	PA	17049	211,699.00
Lycoming Supply	801 Beeber Street	Williamsport	PA	17701	258,112.00
Mid-State Paving, LLC	2991 Paxtonville Road	Middleburg	PA	17842	220,939.00
Mitchell Knorr Contracting	7295 Old Berwick Road	Bloomsburg	PA	17815	168,295.00
Robert C. Young, Inc.	P.O. Box K	Mifflinville	PA	18631	123,231.00
Sikora Brother's Paving, Inc.	110 Nevel Hollow Road	Hunlock Creek	PA	18621	117,654.00
Sokol, Inc.	P.O. Box 366	Bloomsburg	PA	17815	119,850.12
Watson Excavating, Inc.	1250 County Road	Turbotville	PA	17772	138,732.00