

**CATAWISSA BOROUGH COUNCIL MEETING**  
**MONDAY January 3, 2022 - 6:30 p.m.**

**CALL TO ORDER:**

- The meeting was called to order by Mayor, Todd Burke.

**ROLL CALL:**

- Present were: Roy Klinger, Andrew Detwiler, Sue Helwig, Jeffrey Fleming, Kevin Ferris, Gary Steinruck, Mayor Todd Burke.

**FIRST ORDER OF BUSINESS:**

- A motion was made by Kevin Ferris, 2<sup>nd</sup> by Roy Klinger to nominate Sue Helwig for Council President. Roll vote Roy Klinger; Aye, Andrew Detwiler; Aye, Gary Steinruck; Aye, Jeffery Fleming; Aye, Kevin Ferris; Aye Motion carries
- A motion was made by Jeffrey Fleming, 2<sup>nd</sup> by Sue Helwig to nominate Kevin Ferris for Council Vice President. Roll call vote Roy Klinger; Aye, Andrew Detwiler; Aye, Sue Helwig; Aye, Gary Steinruck; Aye, Jeffrey Fleming; Aye Motion carries
- A motion was made by Roy Klinger, 2<sup>nd</sup> by Kevin Ferris to nominate Jeffrey Fleming for Council President Pro Tem. Roll call vote Roy Klinger; Aye, Andrew Detwiler; Aye, Sue Helwig; Aye, Gary Steinruck; Aye, Kevin Ferris; Aye Motion carries
- The gavel was passed to Council President Sue Helwig.

**READING OF MINUTES:**

- A motion was made by Roy Klinger, 2<sup>nd</sup> by Gary Steinruck to dispense reading of and approve minutes of the previous month's meeting. All Aye

**GUESTS TO BE HEARD:**

- No Guests to be Heard.

**CORRESPONDENCE:**

- On December 28<sup>th</sup> 2021 the chimney at the police station was considered a hazard with loose brick falling away and the possibility of hurting someone or someone's property. By majority vote since the chimney at the police station was no longer in service, the chimney was removed and disposed of on December 29<sup>th</sup>, 2021 at a cost of \$450.00
- The Borough received the final decision from the Integrated Risk Management regarding the insurance claim for the damage caused by the leaking roof at the Police Station. The claim was denied due to the leakage was caused from normal wear and tear of the roof.

**MAYOR:**

- Mayor Burke thanked everyone for coming.
- The Police schedule has been approved for 2022.
- Mayor Burke informed guests that Borough Hall will be closed for a while and if payments need to be made, please do so by putting payments in the drop slot or by going to First Columbia Bank and Trust.

**CODE ENFORCEMENT REPORT:**

- Council President Sue Helwig read the code enforcement report.

#### POLICE:

- Chief Laidacker reported for the month of December the department responded to (179) calls for service. Chief Laidacker read his report which stated the following:
- The officers provided additional traffic control and patrols for the Catawissa Christmas event on the 5<sup>th</sup> of December.
- All Officers have completed required updated training for 2021 online. Updated training for 2022 has been scheduled for June 2022.

#### PUBLIC WORKS:

- Nothing to report.

#### PUBLIC SAFETY:

- A motion was made by Roy Klinger, 2<sup>nd</sup> Andrew Detwiler to discuss the progress with the dry hydrant. Water Authority Superintendent Cindy Bachman reported on December 23<sup>rd</sup>, 2021 Roger Services vacuumed out 95% of the sediment around and under the dry hydrant. The fire department put the dry hydrant back in service.
- A motion was made by Roy Klinger, 2<sup>nd</sup> by Andrew Detwiler to approve opening the Request for Proposals for the repair of the dry hydrant. All Aye There was one Request for Proposal submitted by Peter's Consultants for a total of \$18,470.00, with a breakdown of Part A \$3,850.00 & Part B \$14,620.00. All the documentation will be given to the Public Safety Committee for review. The Committee will bring their recommendation to Council at the next meeting.

#### NEW BUSINESS:

- A motion was made by Roy Klinger, 2<sup>nd</sup> by Gary Steinruck to approve Eric M. Brown with Siana Law Office as the Borough Labor Attorney with a rate increase to \$195.00/hr. All Aye
- A motion was made by Roy Klinger, 2<sup>nd</sup> by Jeffrey Fleming to approve advertising for Letters of Interest for the vacant 2-year term council seat on the borough website, Facebook and the borough Hall doors with an end date of January 24<sup>th</sup>, 2022. All Aye
- A motion was made by Roy Klinger, 2<sup>nd</sup> by Andrew Detwiler to approve advertising for the vacant Zoning Hearing Board 3-year term seat. All Aye
- A motion was made by Roy Klinger, 2<sup>nd</sup> by Gary Steinruck to discuss signing a contract with Larson Design for Engineering Services for 2022-2023. After a brief discussion a motion was made by Roy Klinger, 2<sup>nd</sup> by Andrew Detwiler to table the matter until Attorney Anthony McDonald can be consulted on the subject. All Aye
- A motion was made by Roy Klinger, 2<sup>nd</sup> by Jeffrey Fleming to approve appointing Sandra Allen to serve a 5-year term on the Water Authority board, for the period of January 1, 2022 through December 31, 2026. All Aye
- A motion was made by Roy Klinger, 2<sup>nd</sup> by Gary Steinruck to discuss (4) Council Members to be appointed as check signers. A motion was made by Roy Klinger, 2<sup>nd</sup> by Gary Steinruck to approve Sue Helwig, Kevin Ferris, Gary Steinruck and Andrew Detwiler to be check signers. All Aye
- Council President Sue Helwig announced an executive session will take place on January 4<sup>th</sup>, 2022 at 6:30 p.m.

#### FINANCE PAYMENT OF BILLS

- A motion was made by Roy Klinger, 2<sup>nd</sup> by Gary Steinruck to accept bills as written and any others that may arise before the next council meeting. All Aye

GUESTS TO BE HEARD

- Guest Cindy Bachman clarified Peters working on the dry hydrant project means Peters is strictly hired for that project they do not become the borough engineer.

ADJOURNMENT:

- A motion was made by Roy Klinger, 2<sup>nd</sup> by Gary Steinruck to adjourn. All Aye

MEETING ADJOURNED

Submitted by:

Connie M. Cole, Borough Secretary