

**CATAWISSA BOROUGH COUNCIL MEETING
MONDAY November 12th, 2022 - 8:30 a.m.**

CALL TO ORDER:

- The meeting was called to order by Council President Sue Helwig.

ROLL CALL:

- Present were: Sue Helwig, Jeff Fleming, Gary Steinruck, AJ McKenney, Kevin Ferris and Mayor Todd Burke

READING OF MINUTES:

- A motion was made by Gary Steinruck, 2nd by Jeff Fleming to dispense reading of and approve minutes of the November 7th, 2022 Council Meeting. All Aye

PRESIDENT'S REPORT:

- Council President Sue Helwig reported the following
- The proposed budget was done by Linda Kashner with input from the Finance Committee.
- The budget is tight with even being down 2.5 employees for 2023.

GUESTS TO BE HEARD:

No Guest to be heard.

CORRESPONDENCE:

- Nothing to report.

FINANCE:

- A motion was made by Jeff Fleming, 2nd by Kevin Ferris to approve a discussion of the proposed 2023 budget. All Aye
Council President Sue Helwig read the projected income, expenses and ending balance of the 2023 General Fund Budget. No questions were asked. Ms. Helwig read the projected income, expenses and ending balance of the 2023 Electric Budget. Councilman Kevin Ferris asked about the amount budgeted for professional services since the Borough subcontracted out to Hayden for electric emergencies. Councilman Jeff Fleming asked where in the budget is Tyler's wages. Councilman Steinruck stated part of it is in the budget for Hayden. Ms. Helwig read the projected income, expenses and ending balance of the 2023 Sewer Budget. Councilman Ferris asked if that money can only be used for sewer items, correct? Ms. Helwig responded "yes". Ms. Helwig read the projected income, expenses and ending balance of the 2023 Senior Center Budget. This budget is in a deficit of \$3,894.00. Ms. Helwig said next year Council will have to look at generating more revenue. Councilman Fleming mentioned the cost of cleaning services being high. Council is going to ask the Area on Agency if they would approve having the Senior Center cleaned once a month. Manager of Administration Connie Cole suggested Council do away with Miller's Cleaning at the Borough Hall and she will clean the office once a week to help with the General Fund Budget. Councilman Kevin Ferris is going to look into the savings on cleaning the Senior Center and having the Police Station cleaned once a month. Ms. Helwig read the projected income, expenses and ending balance of the 2023 Community Center Budget. No questions were asked. Ms. Helwig read the projected income, expenses and ending balance of the 2023 Liquid Fuels. No questions were asked. Ms. Helwig read the projected income, expenses and ending balance of the 2023 Eyer Fund. Ms. Helwig explained the Borough will do the last installment to the cemetery repair. No questions were asked. Ms. Helwig read the projected income, expenses and ending balance of the 2023 Capital Fund. No questions asked.
- A motion was made by Gary Steinruck, 2nd by Jeff Fleming to approve advertising the 2023 budget.
- Ms. Helwig gave a sincere thank you to Linda Kashner for preparing the 2023 budget at a modest cost. Council is truly thankful.

GUESTS TO BE HEARD

- No guests to be heard.

ADJOURNMENT:

- A motion was made by Jeff Fleming, 2nd by Kevin Ferris to adjourn. All Aye

MEETING ADJOURNED

Submitted by:

Connie M. Cole
Manager of Administration